

20 November 2000

Assignment plan

This fact sheet provides a quick guide to the Ripose 7-step approach. It addresses the rapid integration of the following key elements:

- What you currently have – whether you have a strategic plan or not, we can assist you
- Who does what with what you currently have – we work with you to achieve a successful result
- How we progress your organization from a strategic plan to implemented solutions
- When the deliverables are available – in days. Rapid delivery reduces the risk of failure

What	Strategic plan			Ripose step						
	Yes	No		1	2	3	4	5	6	7
Who	Ripose		You							
How	Study it		-							
	Mark it up			y						
	Build	Build	Participate		opt	y	y	opt	opt	opt
	-			y	y	y	y	opt	opt	opt
								Out-source	Out-source	Out-source
When				3	4	25	50	110	140	

Notes:

- Study it – the Ripose architect will need to peruse the document
- Mark it up – identify the goals and key performance indicators. Enter them into the Ripose repository
- Build – steps 3 and 4. Steps 5 through 7 are optional and can be outsourced
- Due day – will depend on the availability of key staff members. There may be a need to increase the days by a factor of 1.5 whenever key members are not in a single physical location. Video conferencing could help reduce this factor to 1.25

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The following table shows how the Ripose 7-step approach works, the deliverables and the estimated completion day of each step:

Step	Description	Objects	Phase	Deliverable	Day
1	Identification	Business structure	Scope	Assignment plan	3
				Organisation structure	
2	Train	Seminar	Educate	Goal definitions	4
3	Goals	<ul style="list-style-type: none"> – 1 purpose – 4 missions – 11 CSFs 	Concept	SWOT analysis	10
	Measures	Key performance indicators		KPIs	10
	Business statements	<ul style="list-style-type: none"> – Vision – Mission – Objectives – Strategies – Plans 		Business statements	4 – 20
	Knowledge	Information		Corporate information model	15
	Actions	High level processes		Proof of concept	20
	Systems	Detail level processes		Management presentation	25
4	Facts	Attributes	Logical	Data base design	30
	Data bases	Data base			
	Processes	High level processes		Program specifications	40 – 50
	Applications	Pseudo code			
5	Proof of physical	Prototypes	Physical	Working models	60 – 110
6	Sell the idea	Cost benefit analysis		Cost benefits	140
7	Implementation	Physical systems	Implement	Optional	n